



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**ANNUAL GENERAL MEETING**

**MINUTES of the meeting held at Fire and Rescue Services HQ, Bestwood Lodge,  
Arnold Nottingham NG5 8PD on 8 June 2018 from 10.32 am - 10.55 am**

**Membership**

Present

Councillor Brian Grocock (Chair)  
Councillor Michael Payne (Vice Chair)  
Councillor Andrew Brown  
Councillor Eunice Campbell-Clark  
Councillor John Clarke  
Councillor Vaughan Hopewell  
Councillor Patience Uloma Ifediora  
Councillor John Longdon  
Councillor Jackie Morris  
Councillor Francis Purdue-Horan  
Councillor Mike Quigley MBE  
Councillor Parry Tsimbiridis  
Councillor Jonathan Wheeler  
Councillor Malcolm Wood  
Councillor Jason Zadrozny  
Councillor Nicki Brooks

Absent

Councillor John Handley  
Councillor Mohammed Saghir

**Colleagues, partners and others in attendance:**

John Buckley - Chief Fire Officer, NFRS  
Wayne Bowcock - Deputy Chief Fire Officer, NFRS  
Malcolm Townroe - Clerk and Monitoring Officer to the Fire Authority  
Charlotte Radford - Treasurer  
Becky Smeathers - Head of Finance  
Catherine Ziane-Pryor - Governance Officer

**1 APPOINTMENT OF CHAIR OF THE AUTHORITY**

**RESOLVED for Councillor Brian Grocock to be appointed Chair of the Nottingham and Nottinghamshire Fire and Rescue Authority for the 2018/19 municipal Year.**

## **2 APPOINTMENT OF VICE-CHAIR**

**RESOLVED for Councillor Michael Payne to be appointed Vice-Chair of the Nottingham and Nottinghamshire Fire and Rescue Authority for the 2018/19 municipal Year.**

## **3 APOLOGIES FOR ABSENCE**

Councillor John Handley – leave.  
Paddy Tipping (Police and Crime Commissioner).

## **4 DECLARATIONS OF INTERESTS**

None.

## **5 MINUTES**

The minutes of the meeting held on 16 February 2018 were confirmed as a true record and signed by the Chair.

## **6 CHAIRS' ANNOUNCEMENTS**

The Chair welcomed Councillor Nicki Brooks, Councillor John Handley, and Councillor Mohammed Saghir as new members of the Authority. The Chief Fire Officer (CFO) will be in touch shortly with a welcome pack and to provide an overview of the Service.

On behalf of the Authority, the Chair will write to past members, Councillor Sybil Fielding, Councillor Liaqat Ali and Councillor Phil Rostance to thank them for their contribution during their time on the Authority.

As previously agreed by the Authority at its meeting on 2 February 2018, in May the Chair, Chief Fire Officer had attended a ceremony of thanks from citizens of Croatia to the Authority and citizens of Nottinghamshire for the donation of firefighting appliances and obsolete equipment which are much valued in Croatia. The Service has been listed in the town's book of friendship and an acknowledgement plaque installed in the market square. The Chair thanked Kev Ruane and the other volunteers for enabling this and other work of merit.

The Chair and CFO attended a meeting of all CFOs and Authority Chairs with Her Majesty's Inspectorate (HMI) at which it became clear that HMI's understanding of the Fire and Rescue Sector is increasing. It is anticipated that the inspection of this Authority will start during September or October but members will be informed.

With regard to collaboration, a very productive meeting was held with the Police and Crime Commissioner and Police Colleagues in advance of briefing consultants to undertake a feasibility study of a joint Fire and Police Head Quarters. The findings of the study are scheduled to be submitted the September meeting of the Authority.

Discussions between members of this Authority and Derbyshire's Fire and Rescue Authority have resulted in requests to both CFOs to establish a Joint Collaboration Board to further consider collaboration opportunities, including potential control room functions.

Members of the Authority were informed of the following events, with further details placed around the table:

Member's Property Tour – 29 June 2018  
Newark Fire Station Opening - 5 September 2018  
Member's Seminar -7 September 2018.

**7 MEMBERSHIP OF THE AUTHORITY, APPOINTMENTS TO COMMITTEES AND BOARDS AND DATES OF FUTURE MEETINGS**

Malcolm Townroe, Clerk and Monitoring Officer, presented the report which lists the Councillors appointed to the Authority by their respective Councils, presents political balance for group places on Committees and asks that groups appoint members to those Committees, for which the meeting dates are provided.

**RESOLVED**

**(1) to note the following appointments to the Authority:**

**Nottingham City Council:**

**Councillor Eunice Campbell-Clark (Labour)**  
**Councillor Brian Grocock (Labour)**  
**Councillor Patience Uloma Ifediora (Labour)**  
**Councillor Jackie Morris (Labour)**  
**Councillor Mohammed Saghir (Labour)**  
**Councillor Malcolm Wood (Labour)**

**Nottinghamshire County Council:**

**Councillor Nicki Brooks (Labour)**  
**Councillor Andy Brown (Conservative)**  
**Councillor John Clarke (Labour)**  
**Councillor Jonathan Wheeler (Conservative)**  
**Councillor John Handley (Conservative)**  
**Councillor Vaughan Hopewell (Mansfield Independent)**  
**Councillor John Longdon (Conservative)**  
**Councillor Michael Payne (Labour)**  
**Councillor Francis Purdue-Horan (Conservative)**  
**Councillor Mike Quigley MBE (Conservative)**  
**Councillor Parry Tsimbirdis (Labour)**  
**Councillor Jason Zadrozny (Ashfield Independent);**

**(2) to approve the Committee Structure;**

- (3) to approve the following appointments, Chairs of Committees and dates of meetings:

**Nottinghamshire and City of Nottingham Fire and Rescue Authority (10.30am)**

20 July 2018

28 September 2018

14 December 2018

15 February 2019

07 June 2019 AGM

**Policy and Strategy Committee (10.00am unless otherwise stated)**

06 July 2018 Councillor Brian Grocock (Chair)

16 November 2018 Councillor Michael Payne

01 February 2019 Councillor Malcolm Wood

05 April 2019 (11.30 am) Councillor Nicki Brooks

Councillor Andrew Brown

Councillor Johnathan Wheeler

**Human Resources Committee (10.00 am)**

3 July 2018 Councillor John Clarke (Chair)

9 November 2018 Councillor Jackie Morris

5 January 2019 Councillor Mohammed Saghir

5 April 2019 Councillor Vaughan Hopewell

Councillor John Longdon

**Community Safety Committee (10.00 am)**

22 June 2018 Councillor Eunice Campbell-Clark (Chair)

12 October 2018 Councillor Parry Tsimbirdis

11 January 2019 Councillor Patience Ifediora

22 March 2019 Councillor Francis Purdue-Horan

Councillor John Handley

Councillor Jason Zadrozny

**Finance and Resources Committee (10.00 am)**

29 June 2018 Councillor Malcolm Wood (Chair)

19 October 2018 Councillor Brian Grocock

18 January 2019 Councillor John Clarke

29 March 2019 Councillor Mike Quigley

Councillor Andrew Brown

**Personnel Committee (to meet as required and the Chair appointed at each meeting)**

**Councillor Brian Grocock**  
**Councillor Parry Tsimbiridis**  
**Councillor Mohammed Saghir**  
**Councillor Patience Uloma Ifediora**  
**Councillor John Handley**  
**Councillor Francis Purdue-Horan**  
**Councillor Mike Quigley**

**Appointments Committee (to meet as required)**

**Councillor Brian Grocock (Chair)**  
**Councillor Michael Payne**  
**Councillor Malcolm Wood**  
**Councillor Andrew Brown**  
**Councillor Vaughan Hopewell**  
**Councillor Jason Zadrozny**

**Strategic Inclusion Board (to meet at the rising of each full Fire Authority meeting excluding the AGM).**

**Councillor Brian Grocock**  
**Councillor Patience Uloma Ifediora**  
**Councillor Parry Tsimbiridis**  
**Councillor Andrew Brown**  
**Councillor Francis Purdue-Horan**  
**Councillor Jason Zadrozny**

**8 AMENDMENTS TO THE PERMANENT ESTABLISHMENT**

John Buckley, Chief Fire Officer, presented the report which proposes amendments to the permanent establishment which have been considered and approved for recommendation to the full Authority by the Human Resources Committee at its meeting on 4 May 2018.

To improve efficiency and meet demand, the proposals are to disestablish two vacant Grade 1 Home Safety Check Operative roles and create an additional Grade 3 Specialist Home Safety Operative, with a saving of approximately £16,000.

**RESOLVED to**

- (1) disestablish the two Grade 1 Home Safety Check Operative roles;**
- (2) create an additional Grade 3 Specialist Home Safety Operative role.**

## **9 FIRE AND RESCUE NATIONAL FRAMEWORK FOR ENGLAND**

John Buckley, Chief Fire Officer, presented the report which informs members of the final Fire and Rescue National Framework, which was implemented on 1 June 2018, following consideration of responses from Fire and Rescue Authorities to the national consultation.

Policy and Strategy Committee approved a draft consultation response at its meeting on 2 February 2018. Members welcomed the amendments made as a result of the consultation response, details of which are provided in the report along with the Framework document.

**RESOLVED to note the publication of the revised Fire and Rescue National Framework for England.**

## **10 COMMITTEE OUTCOMES**

**RESOLVED to note the minutes of the following committees:**

**Community Safety Committee 20 April 2018**

**Finance and Resources Committee 27 April 2018**

**Human Resources Committee 04 May 2018**

**Policy and Strategy Committee 11 May 2018**

## **11 EXCLUSION OF THE PUBLIC**

**RESOLVED to exclude the public from the meeting during consideration of the remaining item in accordance with Section 100A(4) of the Local Government Act 1972, under Schedule 12A, Paragraph 3, on the basis that, having regard to all the circumstances, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.**

## **12 TRADING COMPANY REVIEW**

Malcolm Townroe, Clerk and Monitoring Officer, presented the Trading Company Review report.

**RESOLVED to approve the recommendations set out in the report and amended at the meeting.**